



## **Virtual DofE Adventure 2020**

The following terms and conditions have been written to ensure that The Duke of Edinburgh's Award (DofE) Events Team can support its fundraisers in the best possible way, whilst raising as much as possible to fund the DofE's work. If you have any questions about them, please don't hesitate to call us on +44 (0)20 7798 2879 or email [adventure@DofE.org](mailto:adventure@DofE.org).

Participants in the Virtual DofE Adventure 2020 should read these terms and conditions before registering to participate in the DofE Adventure 2020. Participants completing the Virtual DofE Adventure within their workplace may also be required to read and adhere to additional terms and conditions.

### **1. As a Virtual DofE Adventure participant fundraising in aid of the DofE, you can expect the following from us:**

- 1.1. Our support, guidance and expertise.
- 1.2. If requested, provide a letter of support to be used to validate the authenticity of the event and its organisers.
- 1.3. Acknowledge any direct contributions to the DofE as a result of your fundraising.
- 1.4. Provide expert knowledge and support around the event you are participating in or organising.
- 1.5. Help you create a personal web page about your event on our fundraising platform or our website. This web page will not only help you promote your event, but also allow people to make donations that will be automatically credited to your fundraising page.
- 1.6. Promote the event on the DofE and social media pages where possible.
- 1.7. Provide existing DofE marketing materials, brochures, and information (where available).

### **2. Virtual DofE Adventure Website**

- 2.1. Users must not compromise the safety and security of the Virtual DofE Adventure website
  - 2.1.1. You must not collect a participant's details and content using automated means.
  - 2.1.2. You must not upload viruses or other malicious codes that could jeopardise the data of the event, other participants or cause any other disruption.
  - 2.1.3. You must not bully, intimidate or harass any participants or supporters of the DofE Virtual Adventure.
  - 2.1.4. You must not post any content that infringes or violates someone else's rights, or otherwise violates the law, or that is hateful, threatening, pornographic or violent.
- 2.2. Users use the Virtual DofE Adventure site at their own risk.
  - 2.2.1. The DofE Events Team take great care with our website and we ensure to keep the site free of errors and offensive material. However the DofE Events team are not liable for any costs or losses you incur through the use of the Virtual DofE Adventure website.

2.2.2. The Virtual DofE Adventure website may include links to third party websites or resources for which the DofE is not responsible for. Users visit these websites at their own risk.

2.3. We may remove any content posted by you or prevent you accessing our website if you do not comply with these terms and/or compromise the safety and security of the Virtual DofE Adventure website.

### **3. Using your personally identifiable information**

3.1. The DofE collects your personally identifiable information (any information/data by which you can be personally identified) through the Virtual DofE Adventure registration process. You can visit our website without revealing any personal information.

3.2. The purpose of collecting your personal information is to enable us to provide our services and tailor our communications with you. We strive to continuously improve our contact/client relationship. Please refer to our [Privacy Statement](#) to understand how we manage your personal information.

3.3. Once you choose to provide us with personally identifiable information, the DofE Events Team will only use your information to support your contact/client relationship relevant to the Virtual DofE Adventure 2020.

3.4. You can choose to opt in to receive information and updates about the DofE Charity

### **4. Health and safety**

4.1. You understand the endurance demands of completing a minimum of 30km as part of the Virtual DofE Adventure and commit to preparing to take part in the event. You acknowledge that participation in the event involves inherent risks of accidents and injury.

4.2. You take part in your chosen event at your own risk, the DofE Events Team will not be held responsible for injury or illness resulting from participation in the event.

4.3. Virtual DofE Adventure takes place in a location of your choice and the DofE Events Team is not held responsible for injury or illness resulting from participation in the event in your chosen location.

#### **4.4. Keeping safe from coronavirus**

4.4.1. While you can complete Virtual DofE Adventure in groups, you must follow the current government guidance, as well as NHS advice on how to protect yourself and others and when to seek medical help.

4.4.2. The DofE Events Team will not be sharing detail advice on protecting yourself from coronavirus and it is your responsibility to follow the current government guidance. You must also follow any local guidance and restrictions in place as a result of the coronavirus outbreak.

4.4.3. If you cannot complete the Virtual DofE Adventure during August and September after you complete your registration for the event, please do get in touch with the DofE Adventure Team at [adventure@DofE.org](mailto:adventure@DofE.org). We can discuss with you completing the event at a time that is suitable for you.

### **5. Sharing Images using social media**

5.1. We encourage you to share images, audio and video content on social media relevant to the event to show participation and support for Virtual DofE Adventure.

5.2 Any images, video, audio or quotes shared on social media using any DofE social handles or hashtags may be shared on the website through our social media curator. You must inform us of you do not wish for your content to be used. You can contact the Adventure team at [adventure@DofE.org](mailto:adventure@DofE.org).

5.3. Any images, video, audio or quotes shared on social media using any DofE social handles or hashtags may be used by the DofE to promote future events. You must inform us of you do not wish for your content to be used. You can contact the Adventure team at [adventure@DofE.org](mailto:adventure@DofE.org).

5.4. We ask that you do not include any DofE tags in any content that infringes or violates someone else's rights, or otherwise violates the law, or that is hateful, threatening, pornographic or violent.

## **6. Fundraising**

6.1. Virtual DofE Adventure is a fundraising event for The Duke of Edinburgh's Award (Registered Charity Number: 1072490, and in Scotland: SC038254).

6.2. We encourage you to deposit fundraising monies and donations collected via your personal giving page which is established as part of the Event registration process. Donations will be received through your personal giving page and are paid directly to the DofE and no further action from you is necessary should you solely fundraise online and through your personal giving page.

6.2. If you collect donations for the DofE offline, you agree to pay all of the proceeds raised by your fundraising activity to the DofE as soon as possible after Virtual DofE Adventure, and in accordance with the DofE's instructions. If you are planning on completing your fundraising activity offline, please let us know at [adventure@DofE.org](mailto:adventure@DofE.org)

6.3. We ask that you aim to fundraise a minimum of £100 through Virtual DofE Adventure.

6.4. You should comply with any instructions or guidance provided by the DofE relating to fundraising for the Event.

6.4.1. We ask that, as a fundraiser for the DofE, you do not plan any fundraising activities that contradicts any official government guidance and response to tackling Covid-19.

6.4.2. You must only use lawful means to fundraise for the DofE. You must not take part in any fundraising activity that risks bringing the charity's name in disrepute.

6.5. Participants agree to encourage donors and/or sponsors to make Gift Aid declarations where eligible, which may enable the DofE (which is a registered charity) to recover basic rate tax on such donations.